

# Pre-Authorized Payment Authorization

From Personal / Household Payor  OR Business Payor

Payor Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City & Province: \_\_\_\_\_ Phone Number: \_\_\_\_\_

I (we) authorize CIC and its bank to process a debit, in paper, electronic or other form in the amount of

\$ \_\_\_\_\_ on my (our) account on the First / 15<sup>th</sup> of each month beginning on \_\_\_\_\_.  
Choose one date

I (we) acknowledge that I (we) have read, understood and accepted all the provisions contained in the Terms and Conditions of the Pre-Authorized Payment Authorization that are given on the second page.

**Personal/  
Household  
Payor only**

Signature of Payor(s): \_\_\_\_\_ Date \_\_\_\_\_

**Business  
Payor only**

Name(s) of Authorized Signing Officer(s): \_\_\_\_\_ Date \_\_\_\_\_

Signature(s) of Authorized Signing Officer(s): \_\_\_\_\_ Date \_\_\_\_\_

**Please mail this form and a specimen cheque marked "void" - TODAY - to:**

**The Canadian Islamic congress**

877 Shefford Road, Gloucester,  
Ottawa, Ontario K1J 8H9

**Canada**

**Thank you and Jazakalah.**

## PRE-AUTHORIZED PAYMENT AUTHORIZATION – TERMS AND CONDITIONS

I(We) acknowledge that this Authorization is provided for the benefit of Canadian Islamic Congress (CIC) and (my Bank, Trust company or Credit Union) and is provided in consideration of (my/our Bank, Trust company or Credit Union) agreeing to process debits against my account in accordance with the Rules of the Canadian Payments Association.

I(We) warrant and guarantee that all persons whose signatures are required to sign on this account have signed this agreement below.

I(We) hereby authorize CIC to draw on my(our) current/checking/saving account with my (our) Bank, Trust company or Credit Union, for donations to / membership of Canadian Islamic Congress.

This authorization may be cancelled at any time upon notice by me(us). I(We) acknowledge that, in order to revoke this authorization, I(We) must provide notice of revocation to CIC.

I(We) acknowledge that provision and delivery of this authorization to CIC constitutes delivery by me (us) to (my/our Bank, Trust company or Credit Union).

The Payor and Payee agree to waive the pre-notification requirement set out in Section 7 of Appendix II of rule H4 of the Canadian Payments Association.

I(We) undertake to inform CIC, in writing, of any change in the account information provided in this authorization prior to the next due date of the automatic withdrawal of my(our) payment.

The account that I am (we are) authorized to draw upon is indicated in the accompanying authorization. A specimen cheque for this account has been marked "VOID" and attached hereto.

I(We) acknowledge that (my/our Bank, Trust company or Credit Union) is not required to verify that a PAD has been issued in accordance with the particulars of the Payor's Authorization including, but not limited to, the amount.

I(We) acknowledge that (my/our Bank, Trust company or Credit Union) is not required to verify that any purpose of payment for which the PAD was issued has been fulfilled by CIC as a condition to honouring a PAD issued or caused to be issued by CIC on my(our) account.

A PAD may be disputed by a Payor under the following conditions:

- (1) the PAD was not drawn in accordance with the Payor's Authorization; or
- (2) the authorization was revoked; or
- (3) pre-notification was not received.

The Payor, in order to be reimbursed, acknowledges that a declaration to the effect that either (1), (2) or (3) took place, must be completed and presented to the branch of the Processing Institution holding the Payor's account up to and including 90 calendar days in the case of a personal household PAD (or up to and including 10 business days in the case of a business PAD), after the date on which the PAD in dispute was posted to the Payor's account.

The Payor acknowledges that a claim on the basis that the Payor's Authorization was revoked, or any other reason, is a matter to be resolved solely between the Payee and the Payor when disputing any PAD after (90 calendar days in the case of a personal/household PAD or 10 business days in the case of a business PAD).

### DEFINITIONS

**Business Payor:** Means a PAD (Pre-Authorized Debit in paper, electronic or other form) drawn on the account of a Payor such as a corporation, an organization, a trade, an association, a profession, a venture or an enterprise.

**Personal / Household PAD:** Means a PAD drawn on the account of a Payor for payments such as, but not limited to donations, membership fees, contributions, utility bills, insurance premiums, and payment for goods and services.